

**MARCH 18- MEETING 12
VOLUME 27**

The Ross County Board of Commissioners met on this day, March 18, 2024, in regular session.

Commissioner Dwight Garrett called the meeting to order at 9:00 a.m., with Commissioners James E. Lowe and Jack A. Everson, in attendance.

Commissioner Garrett led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Everson seconded, the minutes of the March 11, 2024, meeting be approved as submitted.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Lowe moved, Mr. Everson seconded, the following bills of the county be approved for payment:

DEPARTMENT	PURCHASE ORDER	PAY TO NAME	TOTAL VALUE				
Auditor	2024000941	Software Solutions, Inc.	1500	Juvenile Court	2024000528	Amazon Capital Services	64.99
Auditor	2024000760	Office of the Ohio Public Defen	1936.5	Juvenile Court	2024000511	King, Kristen	1050
Auditor	2024000173	Fried, Claire R. Attorney At Law	125	Juvenile Court	2024000475	Zane Trace Local School Distri	4396.65
Auditor	2024000170	Bonnan, Melinda J	82.5	Juvenile Court	2024000476	Paper City Mentoring Project	950
Auditor	2024000193	Wex Bank	61.48	Juvenile Court	2024000489	Lighthouse Youth Services	5416.67
Auditor	2024000169	Office City Express	174.87	Juvenile Court	2024000488	Lighthouse Youth Services	2916.67
Automatic Data Processing Ba	2024000883	Dell Inc.	382.19	Juvenile Court	2024000592	BRITNI BROWN	213.9
Automatic Data Processing Ba	2024000525	Verizon Wireless	61.65	Juvenile Court	2024000559	Verizon Wireless	559.3
Automatic Data Processing Ba	2024000920	Amazon Capital Services	99.98	Juvenile Court	2024000557	Abraxar Ohio	7250
Automatic Data Processing Ba	2024000814	Huntington National Bank	75	Juvenile Court	2024000556	Peachtree Electronic Manitari	1078
Board of Elections	2024000925	Triad Governmental System	603.19	Juvenile Court	2024000479	Amazon Capital Services	106.72
Board of Elections	2024000939	Modern Learning	167.69	Juvenile Court	2024000541	Harizan Chillicothe Telephone	69.69
Board of Elections	2024000940	Office City Express	60.8	Planning Commission	2024000245	Patteran, Dan	3500
Board of Elections	2024000940	Office City Express	98.01	Probate Court	2024000561	Montgomery County Probate C	129
Building Department	2024000263	Verizon Wireless	80.22	Recorder	2023000533	Kafilo Technologies	2314.8
Building Department	2024000267	Quill Corporation	247.51	Recorder	2023000533	Kafilo Technologies	2347.2
Clerk of Courts	2024000577	UPS	69.74	Ross County Court System	2024000926	Rafael Mantanez	89
Commissioners	2024000735	W. W. Grainor, Inc.	442.92	Ross County Court System	2024000942	Ross Co Transportation LLC	245.08
Commissioners	2024000911	W. W. Grainor, Inc.	7182.69	Ross County Court System	2024000943	Wex Bank	122.87
Commissioners	2024000904	Farnon Company	157.62	Ross County Court System	2024000944	Warbirds Media	30
Commissioners	2024000919	Wally Plumbing Supply, Inc.	104.28	Ross County Court System	2024000945	Harizan Chillicothe Telephone	1426.36
Commissioners	2024000290	Chillicothe Utilities Dept.	735.12	Ross County Court System	2024000952	Campazz Integration LLC	1960.31
Commissioners	2024000532	Martin Locksmith and Safe Ser	165	Ross County Court System	2024000954	Campazz Integration LLC	3498.47
Commissioners	2024000865	Speer Mechanical	1212.6	Ross County Court System	2024000953	GFC Learning	298.51
Commissioners	2024000469	Rumpke Of Ohio, Inc	441.91	Ross County Court System	2024000955	Office Depot Inc.	155.32
Commissioners	2024000295	American Electric Power	6079.95	Sheriff	2024000813	Lifeline Training - Calibre Pro	986.96
Commissioners	2024000485	First Capital Enterprises	14773.6	Sheriff	2024000494	Office City Express	40.9
Commissioners	2024000896	Amazon Capital Services	453.88	Sheriff	2024000697	Office City Express	43.62
Commissioners	2024000935	Ross County Sheriff's Dept.	29	Sheriff	2024000495	Office City Express	6.36
Commissioners	2024000934	Treasurer, State of Ohio	346.25	Sheriff	2024000258	Emergency Professional Servi	157.14
Commissioners	2024000287	Harizan Chillicothe Telephone	116.61	Sheriff	2024000258	Adena Medical Group, LLC	626.25
Commissioners	2023002285	B & B Roofing, Inc.	29500	Sheriff	2024000549	Premier Health Care Services,	42169.51
Commissioners	2024000946	W. W. Grainor, Inc.	379.27	Sheriff	2024000257	C & D Manitarinq LLC	104.85
Commissioners	2024000947	Gannett Ohio Locali@	247.6	Sheriff	2024000810	Treasurer - State of Ohio	3801
Commissioners	2024000329	Wally Plumbing Supply, Inc.	96.04	Sheriff	2024000551	Trinity Services Group	5597.35
Commissioners	2024000936	Airqar Great Lakes	596.01	Sheriff	2024000258	Adena Health System	841.98
Commissioners	2024000821	Calumbar Turf Ltd	422	Sheriff	2024000496	VISA	1313.4
Common Pleas Court #2	2024000379	The Water Express	20	Sheriff	2024000510	VISA	340
Coroner	2024000240	NMS Labr	1890	Sheriff	2024000813	VISA	1010
Coroner	2024000242	Central Center, LLC	689.21	Sheriff	2024000507	Harizan Chillicothe Telephone	3152.15
Coroner	2024000229	MARK A GRAY	19	Sheriff	2024000496	Sara Hempstead	190.35
Coroner	2024000237	Ohio Treasurer of State	135	Sheriff	2024000496	Dan Co Lettering	267
Coroner	2024000900	Franklin County Coroner	1500	Sheriff	2024000501	Dick, Kenneth W.	190
Coroner	2024000723	Lexis-Nexis Risk Data Managor	105	Sheriff	2024000501	Firhol, Dauney, Albrecht & Rio	630
Coroner	2024000536	Amazon Capital Services	54.98	Sheriff	2024000497	Modern Office Methods, Inc.	682.45
Coroner	2024000536	Amazon Capital Services	269.97	Sheriff	2024000510	Lou Enforcement Risk Manag	425
Emergency Management	2024000949	B & C Communications	3370	Sheriff	2024000813	Lou Enforcement Risk Manag	425
Emergency Management	2024000625	GFC Learning	61.73	Sheriff	2024000496	Penuell, Julia	1524.58
Engineer	2024000114	Adena Health System	50	Sheriff	2024000496	Gallr, LLC	507.06
Engineer	2024000882	Airqar Great Lakes	932.69	Sheriff	2024000496	Amazon Capital Services	284.48
Engineer	2024000620	Bane-Walker Equipment, LLC	301.67	Sheriff	2024000501	Pitney Bowser	109.78
Engineer	2024000882	Bane-Walker Equipment, LLC	685.98	Sheriff	2024000483	Pitney Bowser	43.05
Engineer	2024000882	Chillicothe Steel Co.	55	Sheriff	2024000481	Pitney Bowser	47.36
Engineer	2024000909	Circleville Ag Products	16077.95	Sheriff	2024000800	Pitney Bowser	15.06
Engineer	2024000112	Dalt Right Cleaning Service, L	750	Sheriff	2024000496	Sciata Shoo Mart	372.96
Engineer	2024000882	Hourer & San Farm Equipment	1829.6	Sheriff	2023000321	Treasurer of State	187
Engineer	2024000882	HR Direct	94.99	Sheriff	2024000496	Treasurer of State	37
Engineer	2024000882	Jack's Tire & Auto Center, Inc.	145.5	Sheriff	2024000496	Red Diamond Uniform & Polico	226.97
Engineer	2024000882	LPR Enterprises LLC	325	Sheriff	2024000496	Tim's Tires & Accessories	1794
Engineer	2024000667	Melvin Stone Co.	1460.05	Sheriff	2024000509	Rumpke Of Ohio, Inc	1205.13
Engineer	2024000107	Modern Office Methods, Inc.	447.65	Sheriff	2023002419	Ohio Treasurer of State	2015
Engineer	2024000882	Ohio Machinery Co	760.48	Sheriff	2024000258	MedCare Ambulance	465.69
Engineer	2024000882	Ohio Dept. of Agriculture	70	Sheriff	2024000507	Harizan Chillicothe Telephone	57.74
Engineer	2024000882	Putnam Signal And Lighting Se	280	Treasurer	2024000948	Amanda L Stewart	370
Engineer	2024000109	Rumpke Of Ohio, Inc	193.52	Veterans Service Commission	2024000275	Price, Harold S.	880.01
Engineer	2024000882	Sciata Shoo Mart	161.98	Veterans Service Commission	2024000276	Ed Seacort	343.76
Engineer	2024000882	United Rotary Bruch Corp.	1599.23	Veterans Service Commission	2024000277	Souard, Randy A.	213.12
Engineer	2024000882	Vort Auto Service East	926	Veterans Service Commission	2024000700	Haldren, Greg	247.51
Engineer	2024000742	Rush Truck Centers of Ohio	6804.72	Veterans Service Commission	2024000274	Wex Bank	56.75
Engineer	2024000882	Rush Truck Centers of Ohio	1954.96	Veterans Service Commission	2024000437	Amazon Capital Services	253.67
Engineer	2024000431	World Fuel Services, Inc	7607.09	Veterans Service Commission	2024000786	Dolanq, Charles A	531
Engineer	2024000743	World Fuel Services, Inc	17240.71	Wellness	2024000734	Amazon Capital Services	91.99
							\$253,249.79

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated March 4 through March 18, 2024, in the amount of \$132,464.31 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

APPROPRIATION OF FUNDS

Mr. Lowe moved, Mr. Everson seconded, \$400,000.00 be appropriated from General Fund into account code 100-01-00-7103 Contract Services, per a request of March 18, 2024 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, \$35,670.00 be appropriated from Fair Share into account code 410-29-22-7200 Equipment, per a request of March 18, 2024 from the US 23 Major Crimes Task Force.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

ASSET DISPOSAL

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve an Asset Disposal form submitted by the Ross County Board of DD for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/ SERIAL	METHOD OF DISPOSAL
1	Dumpster	885	Trash
1	Solus Edge Tool	2883	Traded for Credit Matco Tool
1	Hammer Kent	2756	Circleville Scrap Metal

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

The following resolutions were passed at the regular meeting of the Ross County Board of Commissioners on February 12, 2024, with Dwight A. Garrett, James E. Lowe, and Jack A. Everson in attendance:

**RESOLUTION 014-24
UNION HEIGHTS SUBDIVISION SEWER DISTRICT
TAP and SERVICE AGREEMENT**

PERMIT#

Date: _____
Property Owner _____
Property Address _____
City, State, Zip _____

The undersigned, being (owner) _____ (agent) _____ of property located at the connection address above does hereby request a permit to install a residential sewer line and connection to the Union Heights Subdivision Sewer System (UHSSS).

In consideration of the granting of this permit, the undersigned agrees:

1.) To notify the Union Heights Subdivision Sewer System administrators at the office of the Ross County Commissioners for inspection (740-702-3085):

a.) When the **footer drain is installed, both inside and outside, prior to backfilling.**

NOTICE* No surface water from roof drains, foundation drains or basement sumps will be allowed in the buildings sanitary sewer.**

b.) **24 Hours before** the lateral sewer line is complete and ready for connection to the public sewer, **but before any of the work is backfilled.** If any portion of the work is covered prior to the county's inspection, you will be required to reopen the lateral for inspection at the owner or his/her contractor's expense.

c.) After the building is complete but prior to occupancy and/or real estate closing.

2.) To accept and abide by all provisions of the UHSSS and all other pertinent regulations that may be adopted in the future.

3.) User fees and tap fees are charges for the availability of the sewer service and must be paid in full prior to construction. All building and maintenance expenses are to be paid by the applicant, when installing home service lines to the Union Heights Sewer District sewer main lines.

Customer offers tender for the following fees and charges required and set forth by the Ross County Board of Commissioners Resolution # 014-24.

Tap Fee	\$ <u>1,000.00</u>
Inspection Fee	\$ <u>25.00</u>
Monthly User Fee	\$ <u>30.00</u>
Total	\$ <u>1,055.00</u>

Per Resolution # 014-24

Each new connection to the UHSSS's sanitary sewer of any residence, building or other improvement shall include the installation of a shut off or disconnect valve. Such valve shall be a Spears Sewer Disconnect Body, Part Number SDC-040, or approved equal part. Any equal part to such Spears part number shall be identified to the UHSSD in the sanitary sewer construction documents required. Installation of the shutoff valve described above shall be at the property owner's expense. Installation shall also include all the necessary fittings, stand pipe and other appurtenances thereto, and shall be in a manner that provides the district above-ground access to such valve. As a condition of service, the property owner consents to entry by the district on their property to operate the shut off valve, as may be necessary. Authorized employees of the district shall have access to the premises supplied with sewer service to ensure district rules and regulations are observed, to make any necessary examination of sewer equipment, and/or to effect termination of service, including disconnection, in the event the property owner fails to comply with said rules and regulations, or for nonpayment of fees and charges.

I DO HEREBY SIGN THAT ALL THE INFORMATION ABOVE IS TRUE AND ACCURATE. Signatures

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**RESOLUTION 015-24
IMPLEMENTING A 911 PROGRAM REVIEW COMMITTEE**

WHEREAS, Ohio House Bill 33 requires all counties to implement a program review committee to "maintain and amend a final plan for implementing and operating a countywide 911 system (128.06). Ross County shall maintain a county 9-1-1 program review committee, which shall serve without compensation and shall consist of six voting members as follows:

WHEREAS, in accordance with ORC section 128.06(a), counties with more than one PSAP must have the following members on their committee;

(1) A member of the board of county commissioners, or a designee, who shall serve as chairperson of the committee;

(2) The chief executive officer of the most populous municipal corporation in the county;

(3) A member of the board of township trustees of the most populous township in the county as selected by majority vote of the board of trustees;

(4) A member of a board of township trustees selected by the majority of boards of township trustees in the county pursuant to resolutions they adopt;

(5) A member of the legislative authority of a municipal corporation in the county selected by the majority of the legislative authorities of municipal corporations in the county pursuant to resolutions they adopt;

(6) An elected official from within the county appointed by the board of county commissioners. When determining population under division 1 86.06(A) (2) of this section, population residing outside the county shall be excluded.

WHEREAS, each committee shall maintain and amend a final plan for implementing and operating a countywide 9-1-1 system. Any amendment to the final plan shall require a two-thirds vote of the committee. Each committee shall convene at least once annually for the purposes of maintaining or amending a final plan and;

BE IT RESOLVED, Each committee shall, not later than the first day of March of each year, submit a report to the political subdivisions within the county and to the 9-1-1 program office detailing the sources and amounts of revenue expended to support and all costs incurred to operate the countywide 9-1-1 system and the public safety answering points that are a part of that system for the previous calendar year. A county shall provide the county's committee with any clerical, legal, and other staff assistance necessary.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

PAY APPLICATION 27 ELFORD INC

Mr. Everson moved, Mr. Lowe seconded, approve pay application 27 for Elford, Inc. for improvements to the Ross County – Chillicothe Law Enforcement project in the amount of \$613,920.01.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

ROSS COUNTY CORONER INVESTIGATOR

Mr. Lowe moved, Mr. Everson seconded, to approve a promotion. Effective April 7, 2024 Nathaniel Freeman will be promoted to a part-time Investigator for the Ross County Coroner. He will be subject to all polices and procedure of this office and of Ross County. His duties will include death investigations duties. His salary will be increased/based on an annual salary of \$11,000. He will not be accepting health insurance at this time.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

REQUEST FOR USE OF COURTHOUSE STEPS/PORTICO

Mr. Everson moved, Mr. Lowe seconded, to approve the request for use of the Courthouse steps/portico on March 21, 4:30 for a Floral Hills Memory Gardens rally.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

CONTACT AWARD WATER POLLUTION CONTROL LOAN FUND 2023 BATCH 2

Mr. Lowe moved, Mr. Everson seconded, to award the contract for the WPCLF 2023 Batch 2 funding, distributed by the Ross County Health District to 18 Home Sewage Treatment System installers currently registered with the department. Bids were opened March 11, 2024 11:00am as advertised in the Commissioner’s office. It is the recommendation of the Ross County Health Department that the lowest bid submitted by Duncan and Daniels Enterprises in the amount of \$32,134.00, be accepted.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

APPLICATION FOR APPROPRIATION TO ATTEND MEETING CONVENTION

Mr. Everson moved, Mr. Lowe seconded, to approve a request for appropriation to attend meeting/convention from Mark Thompson EMA Director to attend the Severe Weather Awareness Poster Winner Ceremony in Columbus Ohio at the Ohio EMA building on March 22, 204 at no cost to the county.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

SUMMER HELP PAY INCREASE

Mr. Lowe moved, Mr. Everson seconded, to raise the wage for summer help workers from \$13.00 hr. to \$14.00 hr.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

CONTRACT AGREEMENT ROSS COUNTY SHERIFF AND THE VILLAGE OF BAINDBRIDGE

Mr. Everson moved, Mr. Lowe seconded, to approve an agreement between the Sheriff of Ross County, Ohio hereinafter referred to as "Sheriff", and the Village of Bainbridge, Ross County, Ohio hereinafter referred to as the "Village". The Sheriff agrees to provide Deputy Sheriff services sixteen man-hours per week to keep the peace, to protect property and to perform other necessary law enforcement functions in said Village; and the Sheriff further agrees to make available to the aforesaid Deputy Sheriff(s) all training programs and other regular facilities of the Sheriff’s Office. 2. The Village agrees to pay the Sheriff the sum of twenty-seven dollars (\$27.00) per hour. The Sheriff will provide the cruiser at no cost to the Village. Gasoline cost may be billed if the cost of gasoline goes over \$4.00 per gallon if mutually agreed upon, to be paid from the "Sheriffs Police Revolving Fund".

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

BID OPENING RFQ FOR PROFESSIONAL CONSULTANT ROSS COUNTY SHOEMAKER AIRPORT

Bids were opened at 11:00am as advertised for professional consultant for the Ross County Shoemaker Airport. Only one bid was received, Stantec Consulting Services. The bid will be reviewed and a determination will be made whether to accept the bid.

OTHER BUSINESS

Building Inspector Josh Hettinger discussed an issue his department is having with the new, City Building Inspector. Mr. Hettinger would like to meet with the Mayor and Commissioners to redefine the role the county plays in citywide inspections.


Tax Incentive Review meeting was held.

Lauren Grooms and Ericka Tucker from the RPHF Solid Waste District spoke with the Commissioners regarding their Solid Waste Management Plan for the District.

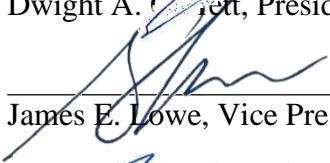
ADJOURN

Mr. Dwight A. Garrett, President, adjourned the regular meeting of March 18, 2024, at 12:30 p.m.

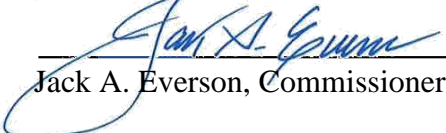
Board of Commissioners of Ross County, Ohio



 Dwight A. Garrett, President



 James E. Lowe, Vice President



 Jack A. Everson, Commissioner